

REGULAR MEETING OF THE BOARD OF PUBLIC WORKS

DECEMBER 10, 2012

The Board of Public Works of the City of Loogootee met in regular session on Monday, December 10, 2012 at 6:00pm in the Council Room of the City Municipal Building.

ROLL-CALL: Mayor Noel Harty, Clerk-Treasurer Nancy Jones, City Attorney Mark Jones, board members Fred Dupps and Ron Gilbert.

Pledge to Flag given by all.

Minutes of previous meeting: The minutes for the November, 2012 meeting were presented for approval. Ron Gilbert made a motion to approve, 2nd by Fred Dupps, all ayes.

Unfinished Business:

New Business:

Reappoint Jeremy Branham: Chief Kelly Rayhill recommended that Jeremy Branham be reappointed as a reserve police officer. This is a non-paid position. Ron Gilbert made a motion to accept the recommendation of the Chief, 2nd by Fred Dupps, all ayes.

Hire dispatcher: Chief Rayhill recommended hiring Bradley Cunningham as part time dispatcher. Fred Dupps made a motion to accept the Chief's recommendation, 2nd by Ron Gilbert, all ayes.

Complaint on Walker Street and North Line: Mayor Harty will talk to the building commissioner about this matter.

Utility adjustments: adjustments presented for Burch's Garden Center, Edmondson, Frye, Hunt, Kamm, Lackey, Riley, Smith, Wathen and Wiscaver. Fred Dupps made a motion to approve the adjustments as presented, 2nd by Ron Gilbert, all ayes.

Citizen Input/comments: none

Adjournment: Ron Gilbert made a motion to adjourn the meeting, 2nd by Fred Dupps, all ayes. Meeting adjourned at 6:04pm.

NOEL D. HARTY, MAYOR

Attest: _____

NANCY JONES, CLERK-TREASURER

REGULAR MEETING OF THE COMMON COUNCIL

DECEMBER 10, 2012

The Common Council of the City of Loogootee met in regular session on Monday, December 10, 2012 at 6:05pm in the Council Room of the City Municipal Building

Pledge to Flag given by all.

Roll-Call: Mayor Noel Harty, Clerk-Treasurer Nancy Jones, City Attorney Mark Jones, Council members, Richard Taylor, Rick Norris, John Fraley, Fred Dupps and Ron Gilbert. Also present were Kelly Rayhill, Chief of Police, James E. (Bo) Wilson, Utility Manager; Donald Grindstaff, Street Superintendent, Fire Chief Morgan Huebner, several firemen, media representatives and several citizens.

Minutes of the previous meeting: Ron Gilbert made a motion to approve the minutes from the November regular meeting, 2nd by Rich Taylor, all ayes.

Building Permits: Permits were presented for Thomas Marks at 310 Bloomfield Road for a garage. John Fraley made a motion to approve all permits, 2nd by Rick Norris, all ayes.

Claims: Richard Taylor made a motion to pay the claims as submitted, 2nd by Ron Gilbert, all ayes, motion carried.

Transfer of appropriations: CT Jones would like to have a special meeting the last week of the year to transfer appropriations as needed. Council approved. Meeting date will be announced.

Under unfinished business:

Animal Control Ordinance: the animal control ordinance amending City code title 4, Chapter 2, section 4.1 was presented for 2nd reading. Rick Norris made a recommendation to approve ordinance 2012-8, 2nd by Ron Gilbert, all ayes. The ordinance was published one time in the Loogootee Tribune.

Hiring within Corporate limits: this was tabled from last meeting. After a discussion it was proposed that the requirements be as follows: all full time employees must live within corporate limits for the first 5 years of employment. They can be hired from outside of city limits but have to move inside within 90 days. After 5 years of employment an employee can move outside the corporate limits but must reside in Martin County. All part time employees must live in Martin County. This applies to seasonal workers also. The members of the Volunteer Fire Department are exempt from these requirements and will abide by their by-laws. The Mayor stated that he will require his appointed department heads to live within the City limits with the exception of the Fire Chief. An amendment to current ordinance will be prepared and presented at next month's meeting.

Water Conservation Ordinance: this ordinance was presented for 2nd reading. Rick Norris made motion to approve. 2nd by John Fraley, all ayes.

Parking on yellow lines: Rich Taylor reported that the same vehicle had been parking on the yellow lines outside a local business, but has stopped at this time.

New Business

2013 Meeting dates: CT Jones presented meeting dates for 2013 which are the 2nd Monday of each month with the exception of October and November. Meetings in those months will be on Tuesday due to the 2nd Mondays being Holidays. Rich Taylor made motion to approve, 2nd by John Fraley, all ayes.

2013 Paid Holiday Schedule: CT Jones presented proposed paid holiday schedule for 2013. Rick Norris made a motion to approve, 2nd by Ron Gilbert, all ayes.

Sand and stone quotes: Attorney Jones opened the only quote received from Arvin Crushed Stone. Rick Norris made a motion to accept quote, 2nd by John Fraley, all ayes.

Gasoline Quotes: One quote was received for gasoline from Jones Marathon. The quote is pump price minus one cent. Rick Norris made a motion to accept the quote, 2nd by Ron Gilbert, all ayes.

Promotion for utility employee: Utility Superintendent Wilson recommended a promotion for a utility employee. He recommended the employee be promoted from Step one to Step three. After much discussion, Rick Norris made motion to promote this employee to step 2, 2nd by Rich Taylor, all ayes. The promotion will take effect January 1, 2013. The salary will be \$968 each pay and will be paid 25% from water, and 75% from sewer. The 2013 Salary Ordinance will be amended to reflect these changes.

Vacate Alley: Attorney Mark Jones presented Ordinance 2012-10 to vacate an alley located between The Junction Restaurant and vacant lots near China Wok Restaurant. Rick Norris made a motion to adopt ordinance 2012-10, 2nd by John Fraley, all ayes. Rick Norris made a motion to suspend the rules and pass on first reading, 2nd by John Fraley, all ayes.

Quotes for heating/cooling grant project: Mayor Harty presented quotes for heating and air systems improvements project for the annex building. M&M Electric; \$51,085; JT Mechanical; \$54,353.10; Builders Best; \$58,155.37. No action needs to be done at this time as we have not heard if will be awarded the grant.

Well pump filter maintenance agreement: An agreement with Layne for well pump filter maintenance was presented. This is being presented due to name change of the company providing this service. The previous name was Reynolds. John Fraley made a motion to approve agreement with 2nd by Ron Gilbert, all ayes.

Short form agreement with MEI: The Mayor gave council copies of an agreement with Midwestern Engineers to provide the City with assistance with ADA compliance measures. The cost would not exceed \$10,000. Rich Taylor made a motion to allow Mayor to enter into agreement with MEI to provide this service, 2nd by Fred Dupps, all ayes.

Bonds for Clerk, Deputy Clerk and position bond: CT Jones presented bonds for approval and signature. Rich Taylor made a motion to approve the bonds, 2nd by Rick Norris, all ayes.

2012 Write offs for utility collections: Utility Clerk Nancy Spaulding prepared a list of write offs for 2012. The total amount was \$9.88. The amount owed by the customer was less than \$5.00 so according to policies can be written off. Rick Norris made a motion to approve, 2nd by Ron Gilbert, all ayes.

Citizen input/comment

The Mayor reported that Martin County Healthcare and Rehab is having an open house on Thursday, December 13 and have announced a name change to Loogootee Healthcare and Rehab.

The Mayor reported he will be hosting a luncheon on Thursday, December 20 for employees and council members. All employees and council members will be given a ham.

The Mayor expressed condolences to Ron Gilbert on the passing of his mother-in-law.

Adjournment: Motion made by Rich Taylor to adjourn, 2nd by Ron Gilbert, all voted in favor.

NOEL D. HARTY, MAYOR

Attest: _____

NANCY JONES, CLERK-TREASURER